

Tickhill Estfeld Primary School



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Dear Parents and Carers

Polite Reminder: Safeguarding

The safety of our pupils is paramount. At the beginning and end of the school day the school site is always extremely busy and crowded. We have routines in place to ensure that pupils are supervised at all times, and we appreciate your help with this.

When dropping off pupils at school please be aware that the adults in the cloakrooms are there primarily to ensure that pupils remain inside the school building once they have arrived.

If you need to speak to the members of staff on duty briefly, please be patient. They may need you to wait until the cloakroom is not quite so busy so that they are not distracted from their most important task.

If a longer conversation is necessary please go to the school office and arrange an appointment. Sometimes we are able to see parents and carers straight away, but specific members of staff may not always be available at the beginning and end of the school day.

Parents and carers must not enter school via the cloakrooms at any time, but must sign in at the main office. It is very important that we know about and have an accurate record of everybody who enters the school building.

Yours faithfully

Headteacher

P.P

